



North Carolina Board of Electrolysis Examiners

2 Centerview Drive, Pinehurst Building, Suite 60

Greensboro, North Carolina 27407

Office: 336-856-1010 Email: ncbeexam@att.net | www.ncbee.com

REQUEST FOR TEMPORARY ELECTROLOGIST LICENSE

Dear Applicant,

Thank you for your request for a Temporary License as an Electrologist. This form contains relevant information about how to obtain a temporary license in North Carolina.

The requirements for application are pursuant to the statutes, rules, and regulations set forth by the NC General Assembly and the NC Board of Electrolysis Examiners (NCBEE). Please read the rules and instructions prior to applying.

It is the applicant's responsibility to inform the NCBEE of name and/or address changes. Please submit such changes in writing to the address listed above or via email.

Every effort will be taken to process your request in a timely manner. If you have any questions, please contact the NCBEE at the information listed above. We look forward to licensing you in North Carolina.

Requirements for Request for Temporary License (21 NCAC 19 .0205)

This is not a comprehensive listing of the rules related to this request. Please refer to the rules as noted above.

- All applicants must be 21 years of age.
- An applicant for an electrologist license who is required to take the Board's examination and has complied with 21 NCAC 19 .0202 (application for licensure) may request a temporary license.
- The request may be submitted with the initial *application for an electrologist license* or at any time thereafter.
- A written statement by a licensed electrologist or electrology instructor must be submitted with this request stating that the applicant will be practicing in this individual's office and that this individual has agreed to supervise the applicant's practice.

CONTINUED FROM PREVIOUS...

- The holder of a temporary license shall practice only under the supervision of another licensed electrologist or electrology instructor.
- A temporary license cannot be valid for more than six (6) months and only during the dates stated on the license pursuant with *N.C.G.S. 88A-10.1*. All temporary licenses will expire one (1) month after the next scheduled examination.
- **An incomplete or partial request form will be rejected by the NCBEE.**

Instructions for Completing PDF form

- The application is an interactive PDF. This means you can click directly onto a field and enter the required information. If you hover over the field with your cursor, a detail of the required information will be displayed.
- Please enter all information and SAVE the PDF file to your computer. There are two options for submitting the form:
 - print the saved document, notarize, and send a scanned copy to the NCBEE email : ncbeexam@att.net
 - or, print the saved document, notarize, and mail to the NCBEE at:
2 Centerview Drive, Pinehurst Building, Suite 60
Greensboro, North Carolina 27407
- Please note you may need to install the latest version of Adobe Reader XI® to save your completed application in PDF format. Free download click: [Adobe Reader XI Link](#)

Request Check List

- Completion of Application for Electrologist License in compliance with *21 NCAC 19 .0202 and 21 NCAC 19 .0205*
- Statement by supervising electrologist included with this request (see Section 2)



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REQUEST FOR TEMPORARY ELECTROLOGIST LICENSE

Date: _____

Applicant Full Name: _____

Home Phone #: _____ **Cell Phone #:** _____

Mailing Address: _____

City/State/Zip: _____

Email Address: _____

SECTION 1 – Electrology Practice Information

Check what best describes business location: *Office* *Home* *Salon* *Other*

Business Name: _____

Business Address: _____

City/State/Zip: _____

Business Phone #: _____

Supervising Electrologist Name: _____

Supervising Electrologist License#: _____

SECTION 2 –Verification Letter

Date: _____

Dear North Carolina Board of Electrolysis Examiners:

This letter is to verify that _____ will be working
Name of Applicant

under my supervision and will be practicing Electrology in my office(s) as described in
21 NCAC 19.0205.

Signature of Supervising Electrologist/Instructor in presence of Notary Public

Signature of Applicant in presence of Notary Public

STATE OF NORTH CAROLINA

_____ County

I, _____ Notary Public
for said County and State, do hereby certify that

(Official Seal)

_____ personally
appeared before me this day and acknowledged the due execution
of the foregoing instrument.

Witness my hand and official seal, this the _____ day of
_____ 20 _____

Notary Public

My Commission Expires: _____

REQUEST FOR TEMPORARY ELECTROLOGIST LICENSE

Applicant Name: _____

To obtain a copy of the *N.C.G.S § 88-A Electrolysis Practice Act* and *21 NCAC Chapter 19* rules refer to the North Carolina Board of Electrolysis Examiners (NCBEE) at www.ncbee.com

(For Board Use Only)

License # _____

Activation Date: _____

Date of Scheduled Exam: _____

Comment: _____
