



NORTH CAROLINA BOARD OF ELECTROLYSIS EXAMINERS
Pinehurst Building, Suite 60, 2 Centerview Drive, Greensboro, NC 27407
Office: 336 856-1010 (E-mail: ncbeexam@att.net)

May 4, 2020

The meeting was conducted via the Zoom platform and was called to order at 7:00 p.m. by Chairman, Dr. Summit Kundaria.

Purpose of the called meeting: To discuss and approve/disapprove GPEA 2020 CEU Seminar Request.

In attendance for the Board: Dr. Kundaria, Charlene Poole, Margaret Wingate, Jennifer Morris, Ashley McCullough, and Susan Magas.

Members of the public: Myrtle Hamrick, Lesa Wingate, Liz Fisher, Dana Combopiano, Dorenda Stilwell, Ann Morris, Dennis Seavers.

Ethics and Conflict of Interest: All Board members indicated no conflicts.

Minutes: January 26, 2020 meeting were approved with a vote of 4 ayes and 1 abstention on a motion by Wingate, seconded by McCullough.

OLD BUSINESS

Fee Report – The annual Fee Report was filed online by Treasurer Morris. She will provide a copy to the Board for its records.

Legal Assistance – A Raleigh law firm specializing in issues for occupational licensing boards has agreed to represent NCBE with issues such as dealing with unlicensed practitioners. While the cost for these services will exceed customary charges made by Department of Justice, the need to utilize the outside counsel will be rare, and the quality and speed of service will justify the increased expense.

New Licensees - Five new electrologists were licensed in March, 2020: Felecia Edwards, Irina Kharnas, Kayla Bradley, Shelly Mayo, and Olivia Snyder. These applicants were tested with the revised clinical examination previously approved by the Board. Applicants were given the exam in a private office of an active electrologist. This procedure allows the applicants to have a more realistic view of day to day experiences of an established practitioner.

Due to the number of examinees, the examiners were put in separate rooms with two scheduled examination, one @9:00am and the other @ 1:00pm. With the separate examinations given simultaneously, ample time was allowed for each examinations and time with each examinee for questions. Examiners welcome questions of concern and answers were given in regard to the statues and rules of NCBEE. Emphasis was put on the profession and copies of Statutes, Rules and Ethics were provided to each licensee passing the examination. Examiners were Charlene Poole, Margaret Wingate, Cheryl Delany and Ronda Jones.

Board signatures on Initial Licenses - Initial license certifications will have Board member names affixed in the future. The prior practice of requiring signatures has proven to be too inconvenient and costly.

Continuing Education - the continuing education seminar submission by GPEA was approved unanimously with the proviso that CV's be submitted for L. Johnson, T. Faircloth, C. Hussey, and S. Laisner. The seminar for GPEA was been postponed until September. The continuing education request for laser practitioners, the Hoopman laser seminar was tabled until such time as it is rescheduled. No action was taken on submissions for Stericycle and the American Association of Laser Professionals courses.

NEW BUSINESS

Apprentice Program - Wingate was tapped by Dr Kundaria to coordinate a committee to develop an apprentice program as provided in new session law passed by the General Assembly last year. The law provides an opportunity for licensing boards to offer programs to enable easier entry into occupational fields. Wingate will seek others to participate on the committee. She relayed that two had already volunteered.

SB 704, Section 438(b) - Seavers, here as the Executive Director of the Barber Board, provided an explanation of this legislation. In light of the economic impact of COVID-19, laws regarding fines, penalties, and continuing education burden have been addressed by giving boards the authority to modify rules. Boards are also required to report to various legislative committees the efforts taken to modify licensee requirements, including delayed collections, lessened continuing education, etc. On a motion by Wingate, seconded by Morris, the Board approved unanimously a postponement of the laser license expiration date to December 31, 2020. We greatly appreciate the continued interest and assistance of the Barber Board.

COVID-19 Response - Dr. Kundaria stated that the risk of COVID exposure is very high in the electrologist profession due to the proximity of the client and the duration of the client appointment. Poole and Kundaria thanked Wingate on behalf of the Board for her COVID-19 communiques and emails to licensees throughout the lockdown. The Board then discussed several Best Practices that can be shared with licensees as we continue to deal with the pandemic:

- . Limit office capacity - staff and clients

- . Use of face shields and masks by practitioners
- . One time use of disposable gowns
- . Monitoring of PPE inventory to ensure adequate supply
- . Staggering of customer appointments to prevent overlap
- . Discontinued use of waiting rooms; having clients wait in cars; removing magazines and other “touch” items from waiting areas
- . Keeping good records of all persons entering the office, including mail & package delivery, custodians, etc. in the event contact tracing is subsequently needed.

This concluded the agenda topics. The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Summit Kundaria, MD
NCBEE Chairman

Approved 07.25.2020