



NORTH CAROLINA BOARD OF ELECTROLYSIS EXAMINERS

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Semi-Annual Meeting Minutes
July 21, 2018 – Greensboro Office, 10:00 a.m.

Participants: Ronda Jones, Dr. Summit Kundaria, Jennifer Morris, Charlene Poole, Ashley McCullough, Dennis Severs, Dorenda Stilwell, Alice Saintsing, JoAnn Kendall.

Chairman Jones welcomed everyone to the meeting and read the Ethics and Conflict of Interest reminder. All Board members indicated no conflict.

No public speakers requested to speak.

Approval of Minutes: Minutes of the June 17, 2018 called meeting were unanimously approved on a motion by Jennifer Morris, seconded by Ashley McCullough.

Treasurer Report: Morris reported on various elements.

Internal Self-Assessment Report – due 7/31/18. Jennifer Morris is authorized to answer questions to the best of her ability and send in the required transmittal.

Increase-Decrease Report – \$3,189.85 overall increase in fund balance. Fund balance at year end is \$61,014.72.

Fiscal Year breakdown of Revenue and Expenditure – spreadsheet shows how our income and expenses break down for the fiscal year ended June 30, 2018. Legal fees increased and phone/internet fees decreased. Income from electrolysis renewals increased.

Annual Report - Due 10/31/18

Fee Report – Not due at this time

Dr. Kundaria moved and Charlene Poole seconded acceptance of the Treasurer Report, which was approved unanimously by the Board.

OLD BUSINESS

Rules Re-adoption: Chairman Jones appointed a new Rules committee – Susan Magas, Margaret Wingate, Ann Morris, and Ashley McCullough as chairman were appointed to complete the Rules Re-adoption process.

Southeastern School of Electrolysis – Laser School Certification: At the June 1, 2018 meeting, the school was asked to furnish additional information regarding the continuing education credentials for the school's laser instructors. To date, no information has been provided. (Subsequent to the meeting, the school's director advised that the information will be furnished by August 31, 2018.) Board decided to table the topic pending receipt of information. Jones will ask Magas to follow up with the school.

Merger with NC Barber Board: Merger bill is dead for this year. We will try this again in the next long session. Severs advised the Barber Board is still on board with the proposed merger. The bill was killed because of many unrelated add-on amendments attempted by House members. There is no known opposition to the merger. New stand-alone bill should pass next year with no problem. A motion was made by Ashley McCullough and seconded by Charlene Poole to continue to move forward with the planned merger. Board approved unanimously. New bill will be filed early in 2019 with likely passage next summer. A January 1, 2020 implementation date is doable.

Education: Dr. Kundaria reported he is continuing to search more laser educational courses. Current course offerings are thin.

Laser Renewals: Dr. Kundaria has reviewed laser practitioner Supervisory Agreements and found them to be generally in compliance.

Electrolysis Renewals: Charlene Poole reported we have three persons that did not complete their 2018 renewal. Chairman Jones advised further discussion will be covered in an Executive Session.

Electrolysis and Laser Inspections: Underway...Question was raised about why we are doing inspections before renewals are completed. Chairman Jones will investigate this. [*Point of information: inspections are done AFTER renewals for the year are completed. Electrologists are being inspected now in conjunction with their 2018 renewals which were mostly completed by 12/31/17. Laser renewals are currently being done for the 2017-18 renewal period which were completed 7/30/17*]

Complaints: Ashley McCullough reported that the complaint under investigation can be closed because the complainant is no longer reachable.

Lease Renewal: Landlord is offering an amendment with same conditions and monthly rental. Board unanimously agreed to proceed with lease renewal on a motion by Dr. Kundaria, seconded by Chm. Jones.

NEW BUSINESS

Unlicensed Practitioners: The Board adjourned to Executive Session to consider potential action on three unlicensed practitioners. When the Board reconvened, it approved three motions:

- Seek counsel about how to deal with unauthorized use of the board attorney services by non-board members. The board gives the chair the authority to move forward with legal recommendations.

- Explore the possibilities, feasibility, and procedures, of hiring a private attorney to represent the board's interests
- Allow an unlicensed laser practitioner, who had already been contacted about unlicensed practice, until the end of July to submit an application for licensure, per the practitioner's request.

ELECTIONS: Officers were elected as follows:

	<u>Motion</u>	<u>2nd</u>	<u>Vote</u>
Chairman – Ronda Jones	McCullough	Poole	5 ayes
Vice-Chairman – Dr. Kundaria	Jones	McCullough	5 ayes
Treasurer – Jennifer Morris	Kundaria	Poole	5 ayes

Chairman Jones asked that current committee chairs maintain their positions. Also, two members are up for re-appointment. Boards and Commissions will not make appointments until September, and appointees remain in office until new appointments are made. Chairman Jones reminded all Board members that Ethics training and SEI's need to be kept current.

SCHEDULE NEXT MEETING: A tentative date of January 26, 2019 at 10:00 a.m. was set for the next meeting, with a weather date of February 2, 2019 as a backup.

The meeting was adjourned at 11:38 a.m.