



NORTH CAROLINA BOARD OF ELECTROLYSIS EXAMINERS
Pinehurst Building, Suite 60, 2 Centerview Drive, Greensboro, NC 27407
Office: 336 856-1010 (E-mail: nbbeexam@att.net)

Regular – Semi-Annual Meeting
January 23, 2021 – 10:00 am via Zoom

Board Members Present: Margaret Wingate, Dr. Summit Kundaria, Charlene Poole, Jennifer Morris and Susan Magas, Administrative Assistant.

Special Guest: Dennis Seavers, Executive Director North Carolina Board of Barber Examiners
Jack Nichols, Board Attorney

State Associations: EANC – Lesa Wingate
GPEA – Dorenda Stilwell

Public Attendance: Ann Morris, Andrea Arnold, April Cobb, Liz Fisher, Paula Henriksen, Myrtle Hamrick, Stacy Miller, Kathryn McHale anonymous,

Ethics and Conflict Reminder: No Board Member had a conflict.

OLD BUSINESS

Approval of Minutes: A motion by Kundaria, seconded by Poole, to approved minutes of December 6, 2020.

Treasurer's Report – C. Poole reported the end of December 2020, the balance of the NCBEE was \$ 73, 799.99. Two mandated reports were completed: 93B and the NCDOR. The Fee Report is due in February.

Committees and Duties: Email request for volunteer positions were sent out on 08.15, 2020 and 09.10.2020. No responses were received. Today assignments were made as follows:

Renewals: C. Poole

Inspections: Admin. Asst. and Renewal Chairman

Education Coordinator: Laser: Dr. Kundaria
Electrolysis: All Board Members

Home Studies: Jennifer Morris

Compliance/Disciplinary: Public Member

Rules: Admin. Asst., Chairman, Legal with approval of all Board Members

Sub Committees: As needed by Chairman

Legislation: Admin., Chairman, Vice Chairman, legal.... vote by full Board

Website: Chairman is now is the webmaster but is open for anyone to take it assume Responsibilities.

Purchase of New Equipment: The equipment installation has been completed. Now, the transferring of files to the new data base. The equipment was ordered and delivered to the Board office 10.06.2020. Transferring files electronically on the new system is time consuming and a very tedious project.

Chairman Wingate asked for a motion to hire a temporary person to assist with the process of transferring hard files into the new electronic filing system.

Motion by: Dr. Kundaria, Second by C. Poole, all in favor.

COVID – 19 Report: Licensee were temporarily closed by Executive Order due to the COVID-19 Pandemic beginning approximately March 23, 2020. As each order was executed by Governor Cooper, it was posted on the NCBE website for all licensees. The green light was given to go back to work the latter part of May, 2020. Meanwhile, information was researched on suggested preparations, updates and upgrades for the safety of the licensee and public. The information was shared with licensees for upgrades of their offices and for protection from and prevention of the COVID spread.

Dr. Kundaria, as the medical representative of the NCBE wrote a letter to both the governor and the NC Human Health Services (NCHHS) advocating early vaccination for the electrologist requesting to be included under Phase 1-(b). To date no response. A letter to define where to access vaccinations was sent to all licensees. Update January 18 on location for vaccinations is available on the internet.

MANDATORY TRAINING 93-B: Jack Nichols, Attorney explained the reason for the 93B training every two years in order to serve on the Board. Explained that he is willing to have a meeting with members that have not had the training. He also has provided a presentation to the NCBE if the members wanted to go that route. All members but one and the incoming public member to be appointed has not taken the training. It was agreed that after the Public Member is appointed, the training would be taken.

NEW BUSINESS

Renewals 2021 Update:

Electrolysis Renewals:	61 completed
	10 pending
New Electrologist	+ 8
Pending Application	1
Retired	- (5)
Laser Renewals	1 completed
	0 pending
New Laser practitioner	1

Inspection Checksheet Revisions Update:

As per minutes of 07.25.2020, a committee was asked to update the Inspections Forms for both Electrolysis and Laser with a goal to be completed by the end of the year 2020. Special Reference items: Address COVID-19. A committee comprised of Charlene Poole, Jennifer Morris, and Dr. Kundaria was asked to develop new check sheets revisions for the 2021 cycle. The Goal was not accomplished as referenced. However, the committee is in full swing to get the information in for both Laser and Electrolysis Checksheets. For now, we will look deeper into Section 400 for immediate revisions...Anything outside of Section 400 may need Rule changes which must go through the Rules Review Committee.

88-a-21 DISCIPLINARY – UNLICENSED PRACTITIONER – Jack Nichols reported: *Two practitioners were cited for illegal practice.* First one, brought credentials and requirements up to date after legal communications. She is now a licensed laser practitioner. Second, still under legal authority: Atty. Nichols reported, a lawsuit was filed in Cumberland County, January, 2021.

APPRENTICE/CHAIRSIDE TRAINING - Ann Morris was appointed Chairman of the committee to research and recommend an Apprentice/Chairside Instructor Program. She reported decisions and input from the committee. She did an outstanding job researching and working with her committee to establish a proposed chairside training instructor's program for new electrologists. North Carolina does not have a school for electrologists. The demand for new electrologists is very high, but the cost and inconvenience of going out of state are sometimes prohibitive. We are trying to devise a way to educate and train prospective electrologists.

Possible Merger with the Barber Board – in 2020 the Board had a Bill in the legislature addressing a merger of the NCBEE with the Barber Board, which all members of the Board agreed upon. However, things got changed at the last minute with the legislators and the Bill did not pass. But with support and agreement, we have continued to work on this. Mr. Seavers has been very gracious and supportive of our efforts. Attorney Nichols and Executive Director Seavers brought us up to date on what is being done on a new bill for a merger. A new Bill will need to be drafted with statutory and rule changes making sure that the Chairside Training will be included.

Chairman. Wingate asked if there was any more business and comments. No questions or comments, meeting was adjourned at 10:45.

Next meeting is July 24, 2021 at 10:00 a.m. via Zoom.

Respectively Submitted:

Margaret S. Wingate,
Board Chairman